

MOUNT SCHOENSTATT SPIRITUALITY CENTRE

ABN 43 317 574 989

230 Fairlight Road

Mulgoa NSW 2745

Phone: 4773 8338

Fax: 4773 8530

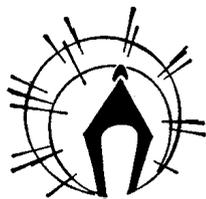
E-mail: info@schoenstatt.org.au

The Family Hall Risk Assessment



The Family Hall at Mount Schoenstatt

Email: info@schoenstatt.org.au
Website: www.schoenstatt.org.au



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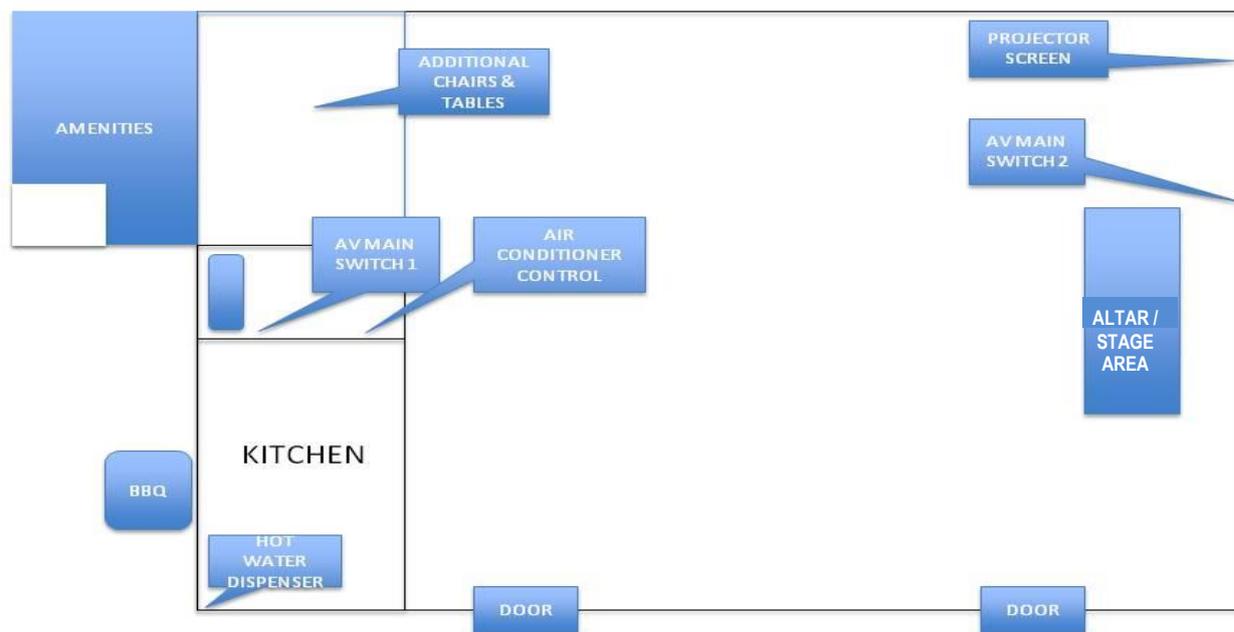
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Floor Plan



Emergencies

The main administration office in Joseph Kantenich House can be contacted from the Family Hall, but all groups hiring the facility should bring mobile phones to use in case of an emergency. The Mount Schoenstatt Spirituality Centre telephone number is 4773 8338 and the address is 230 Fairlight Road.

Emergency numbers

Police/Fire Brigade/Ambulance

000

Local rural fire service

47738011

Penrith Police

47219444

Fire Safety

The bush location of the Family Hall means it is bushfire prone. In fact bushfires almost burnt the Shrine in 2001, so extreme care must be taken, especially in the warmer months. No smoking is allowed in the hall, and please do not smoke in or near the bush.

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NO CAMP FIRES OR OPEN FIRES PERMITTED

Fire Equipment

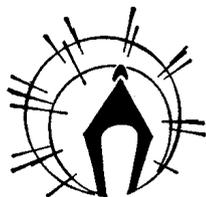
The facility is equipped with required fire fighting equipment. There is a fire blanket and an all-purpose extinguisher in the kitchen. The group coordinator should familiarise themselves with the location and operation of the equipment.

Safety in the Bush

All visitors are asked to enjoy the bushland setting but to be mindful that it is also the natural habitat of a number of species, including snakes and spiders.

Children should be supervised at all times if playing in the bush and should wear covered in shoes for safety. Everyone should remain on paths in cleared areas and avoid walking in areas with dense undergrowth.

The kangaroos on site live in harmony with the Sisters and visitors but remember they are not domestic animals and could become defensive if approached, especially during the breeding season.



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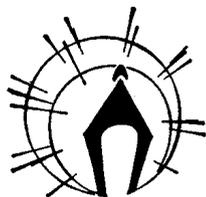
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MOUNT SCHOENSTATT FAMILY HALL RISK ASSESSMENT

Name of School/Group		Name of Excursion Coordinator	
HAZARD IDENTIFICATION	RISK ASSESSMENT	ELIMINATION OR CONTROL MEASURES	BY WHOM
No direct outside telephone line available in case of emergencies	Medium	<ul style="list-style-type: none"> Group organiser brings mobile phone Contact Mt Schoenstatt using extension phone in kitchen 	Teacher in Charge/Coordinator
Walking around site, injuries to feet from sticks, stones	Medium	<ul style="list-style-type: none"> Ensure students/children wear covered in shoes when playing outside 	Teacher in Charge/ Group coordinator
Walking in Bush, possibility of stings and bites from insects, spiders, snakes etc	Medium	<ul style="list-style-type: none"> Adults/children advised of presence of snakes/spiders/insects etc Remain in cleared areas and established tracks Wear covered in shoe, cover arms and legs where possible Ensure first aid kit includes insect repellent and first aid advice 	Teacher in Charge/ Group Coordinator Mt Schoenstatt staff ensure first aid kit
Burns from Zip and Urns in kitchen	Medium	<ul style="list-style-type: none"> Adults to operate equipment Ensure First Aid Kit is available 	Mt Schoenstatt Staff All Hirers
Burns from Stove/Oven	Medium	<ul style="list-style-type: none"> Adults to operate equipment Ensure First Aid Kit is available 	Mt Schoenstatt Staff All Hirers
Fire inside building and outdoors	Medium	<ul style="list-style-type: none"> No smoking or use of candles inside building Extreme care taken if smoking outside Sign no fires outdoors, no BBQ in picnic area Fire equipment, Fire drills, fire exit plan 	Mt Schoenstatt Staff All hirers
Tripping hazard from microphone cord	Medium	<ul style="list-style-type: none"> Ensure cord is placed as close to outlet as possible 	Mt Schoenstatt Staff All Hirers



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RISK ASSESSMENT MATRIX

LIKELIHOOD OF OCCURRENCE	EXTENT OF INJURY	VERY LIKELY	LIKELY	UNLIKELY	HIGHLY UNLIKELY
	FATALITY	HIGH	HIGH	HIGH	MEDIUM
	MAJOR INJURY	HIGH	HIGH	MEDIUM	MEDIUM
	MINOR INJURY	HIGH	MEDIUM	MEDIUM	LOW
	NEGLIGIBLE INJURY	MEDIUM	MEDIUM	LOW	LOW