



MOUNT SCHOENSTATT SPIRITUALITY CENTRE

ABN 43 317 574 989

230 Fairlight Road

Mulgoa NSW 2745

Phone: 4773 8338

Fax: 4773 8530

E-mail: info@schoenstatt.org.au

Joseph Kentenich House Risk Assessment



Joseph Kentenich House, at Mount Schoenstatt

Conference and Dining Facilities

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Reviewed 25th May, 2022

Email: info@schoenstatt.org.au

Website: www.schoenstatt.org.au



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Emergencies

The main administration office in Joseph Kantenich House is located at reception by the main door, but all groups hiring the facility should bring mobile phones to use in case of an emergency. The Mount Schoenstatt Spirituality Centre telephone number is 4773 8338 and the address is 230 Fairlight Road, Mulgoa.

Emergency numbers

Police/Fire Brigade/Ambulance	000
Local rural fire service	47738011
Penrith Police	47219444

Fire Safety

The bush location of the Joseph Kantenich House means it maybe bushfire prone. In fact, bushfires almost burnt the Shrine in 2001, so extreme care must be taken, especially in the warmer months. No smoking is allowed, and please do not smoke in or near the bush but move up into the car parking area, at least 20 metres from any door opening and ensure any cigarette is fully extinguished and disposed of correctly.

NO CAMP FIRES OR OPEN FIRES PERMITTED

Fire Equipment

The facility is equipped with required fire fighting equipment. There is a fire blanket and an all-purpose extinguisher in the sunroom and dining rooms. The group coordinator should familiarise themselves with the location and operation of the equipment.

Safety in the Bush

All visitors are asked to enjoy the bushland setting but to be mindful that it is also the natural habitat of a number of species, including snakes and spiders.

We requested that children always remain supervised if playing in the bush and wear covered in shoes for safety. Everyone needs to remain on paths in cleared areas and avoid walking in areas with dense undergrowth.

The kangaroos on-site live-in harmony with the Sisters and visitors but remember they are not domestic animals and could become defensive if approached, especially during the breeding season.

Taking care of one another

All visitors and guests are requested to ensure they comply with all NSW Government emergency directives. Whilst at Mt Schoenstatt Spirituality Centre, please ensure all measures of cleanliness and disease prevention are practiced. If you are feeling unwell, we ask you to remain at home and recover before visiting our centre.



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MOUNT SCHOENSTATT JKH CONFERENCE and DINING AREAS RISK ASSESSMENT

HAZARD IDENTIFICATION	RISK ASSESSMENT	ELIMINATION OR CONTROL MEASURES	BY WHOM
Walking around site, injuries to feet from sticks, stones	Medium	<ul style="list-style-type: none"> Ensure all guests wear covered in shoes when walking outside 	Group Co-ordinator
Walking in Bush, possibility of stings and bites from insects, spiders, snakes etc	Medium	<ul style="list-style-type: none"> Adults/children advised of presence of snakes/spiders/insects etc Remain in cleared areas and established tracks Wear covered in shoes, cover arms and legs where possible Ensure first aid kit includes insect repellent and first aid advice 	Group Co-ordinator Mt Schoenstatt staff ensure first aid kit
Burns - Zip and Urns in sunroom & dining room	Medium	<ul style="list-style-type: none"> Adults only to operate equipment Ensure First Aid Kit is available 	Group Co-ordinator Mt Schoenstatt Staff
Burns from Microwave /small oven in sunroom	Medium	<ul style="list-style-type: none"> Adults to operate equipment Ensure First Aid Kit is available 	Group Co-ordinator Mt Schoenstatt Staff
Fire inside building and outdoors	Medium	<ul style="list-style-type: none"> No smoking or use of candles inside building Extreme care taken if smoking outside-20 mtrs from all doorways No fires to be lit Fire equipment, Fire drills, fire exit plan in hallways of JKH 	Group Co-ordinator Mt Schoenstatt Staff
Trip/fall hazards	Medium	<ul style="list-style-type: none"> Ramp only for single door Door mats at front door and entrances to Conference Room Stairs from Conference Room to Dining rooms. No running. 	Group Co-ordinator

RISK ASSESSMENT MATRIX

LIKELIHOOD OF OCCURRENCE	EXTENT OF INJURY	VERY LIKELY	LIKELY	UNLIKELY	HIGHLY UNLIKELY
	FATALITY	HIGH	HIGH	HIGH	MEDIUM
	MAJOR INJURY	HIGH	HIGH	MEDIUM	MEDIUM
	MINOR INJURY	HIGH	MEDIUM	MEDIUM	LOW
	NEGLIGIBLE INJURY	MEDIUM	MEDIUM	LOW	LOW